

Client: Southeast Connecticut Council of Governments (SCCOG) Date: May 25, 2022
 Meeting Date: May 24, 2022 Prepared By: Joe Rimiller, PE, PTOE
 Meeting Location: Microsoft Teams Job Number:
 Meeting Topic: Route 161 Corridor Study – Advisory Committee Meeting #2

ATTENDEES:

NAME	ADDRESS / AFFILIATION	NAME	ADDRESS / AFFILIATION
Joe Rimiller	BETA Group	Gary Sojka	CTDOT
Kaethe Podgorski	BETA Group	Gary Goeschel	East Lyme, Town Planner
Jeff Maxtutis	BETA Group	Christian Lund	East Lyme Public Schools, Director of Facilities
Kate Rattan	SCCOG	Ali Christianson	East Lyme Planning Department
Anna Bergeron	CTDOT, Planning	Kevin Seery	East Lyme First Selectman
Fred Kulakoski	CTDOT, Traffic Engineering Operations	Joe Comerford	Estuary Transit District
Claudiel Merronis	CTDOT, Traffic Engineering Operations	Mike Carrol	SEAT
Tyler Roth	CTDOT Transit	Joe Bragaw	East Lyme Public Works
Nicole Haggerty	SCCOG		

RECORD OF MEETING MINUTES:

The Route 161 Corridor Study Advisory Committee convened for its second meeting via Microsoft Teams. The following items were discussed:

- I. Project Website
 - Joe Rimiller from BETA Group shared a draft of the project website. The website will be published to the domain route161corridorstudy.com.
 - The website includes a widget that allows text to be converted to Spanish and Chinese.
 - The 'Home' page includes an overview of the project and contact form.
 - The 'About the Project' page provides information on project goals, the study process, project schedule, and the project team.
 - The 'Interactive Map' tool allows site visitors to place points/areas of concern and opportunities for improvement geographically.

- The 'Get Involved' page will be updated with meeting minutes and agendas, including links to future advisory committee meetings.
- The 'Project Materials' page provides links to previous and ongoing studies impacting the corridor. The FAQ section will be updated as questions are received.
- BETA will coordinate with First Selectman Kevin Seery to have a link to the project website posted on the Town's web page, Chief Finkelstein to have a link posted on the Town's Facebook page, and Transportation Program Manager Kate Rattan to have a link posted on SCCOG's website. A graphic will be provided to accompany the link.
- BETA will respond to comments received through the contact form as they are received and will review comments added to the interactive mapping tool on a weekly basis.

II. Base Mapping

- BETA has compiled base mapping including:
 - Property lines
 - Topography
 - Environmental Data (Aquifer Protection Areas, Inland Wetlands and Watercourses, Floodplains and Floodways, Threatened and Endangered Species)
 - Historical Sites
 - Major Traffic Generators
 - Transit Stops
 - Utilities (Cable, Electric, Gas, Storm Sewer System)
- Most utility providers were unable to provide mapping in GIS format. Data from Charter and CTDOT's stormwater mapping were provided in GIS format and have been incorporated. BETA will field collect GIS data for visible surface features such as manholes and utility poles.
- BETA will coordinate with the Town Planner Gary Goeschel to obtain Land Use and Zoning layers and public water layers. The public water data will be used to identify potential impacts associated with recommended improvements but will not be shared publicly due to security concerns.
- Ali Christianson will provide GIS data from a recent Town inventory of existing sidewalks and ramps. BETA will collect additional sidewalk and ramp data as outlined in the project scope of work and provide the Town with GIS data upon completion.

III. Outreach to Key Businesses/Organizations/Major Traffic Generators

- BETA will send letters to key businesses, organizations, and major traffic generators along or adjacent to the corridor. The letters will notify them of the project, invite them to visit the project website, and request that they contact BETA's project manager if they have any issues that they would like to discuss in more detail. It is anticipated that letters will be sent to:
 - Riser Waterford
 - Stop and Shop
 - Niantic Bay Bicycles
 - Costco
 - Niantic Main Street
 - Chapman Woods Apartments
 - Chapman Farms Apartments

- Clarks Hollow Apartments
- BETA will coordinate with Kevin Seery and Gary Goeschel to identify contacts for the above organizations.

IV. Data Collection

- Automatic traffic recorders and intersection turning movement counts have been installed on the corridor and are currently collecting data. Turning movement counts are being performed using Miovision cameras and will be provided to CTDOT in PDF format.
- BETA has begun developing traffic models using Synchro/SimTraffic software
- Sidewalk and ramp assessments are expected to take place in the next couple of weeks
- Crash analysis is being performed by BETA's subconsultant, a disadvantaged business enterprise. The analysis will cover the period between January 2019 and December 2021.

V. Public Outreach Meeting

- Two public outreach meetings will be conducted. It is anticipated that the first will be held in October. BETA will report on the findings of the existing conditions assessment and solicit input from the public.

VI. Open Discussion

- CTDOT is developing standards for transit stops.
- SEAT and the Estuary Transit District are considering converting flag down service to signed stops.
- SEAT installs bus shelters but municipalities are required to provide maintenance and snow clearing.
- The next advisory committee meeting will be held on Tuesday, July 26th at 2:00 PM.