

Client: Southeast Connecticut Council of Governments (SCCOG) Date: September 27, 2022
 Meeting Date: September 27, 2022 Prepared By: Joe Rimiller, PE, PTOE
 Meeting Location: Microsoft Teams Job Number:
 Meeting Topic: Route 161 Corridor Study – Advisory Committee Meeting #5

ATTENDEES:

NAME	ADDRESS / AFFILIATION	NAME	ADDRESS / AFFILIATION
Joe Rimiller	BETA Group	Kevin McKernan	CTDOT PDU
Kaethe Podgorski	BETA Group	Marissa Pfaffinger	CTDOT PDU
James Butler	SCCOG	Tyler Roth	CTDOT Public Transport.
Amanda Kennedy	SCCOG	Kevin Seery	Town of East Lyme First Selectman
Fred Kulakoski	CTDOT, Traffic Engineering Operations	Gary Goeschel	Town of East Lyme Planning
Todd Hiller	CTDOT Planning	Joe Bragaw	Town of East Lyme DPW
Claudel Merronis	CTDOT, Traffic Engineering Operations	Michael Carrol	SEAT Transit
Gary Sojka	CTDOT	Brendan Geraghty	Estuary Transit
Anna Begeron	CTDOT Planning		

RECORD OF MEETING MINUTES:

The Route 161 Corridor Study Advisory Committee convened for its second meeting via Microsoft Teams. The following items were discussed:

- I. Existing and Future Conditions Report
 - Advisory Committee member comments on Chapters 1 and 2 have been received and incorporated. They were relatively minor in nature.
 - Chapters 3 and 4 were shared with the Committee. Comments are requested by the close of business on 9/27/22.
 - Once comments on Chapters 3 and 4 have been incorporated the final Existing and Future Conditions report will be posted on the project website and in the virtual meeting room. Committee members will be provided with a link.

II. Public Meeting #1 Format

- The meeting will begin with a Powerpoint presentation that will address project background, study goals, Existing and Future Conditions Report findings, and next steps
- Following the Powerpoint presentation participants will be asked to circulate between three exhibit areas. The following topics will be discussed at the exhibit areas:
 - What is working well on the corridor? (destinations you like to visit, areas where you like to walk or bike, streetscape or landscaping features)
 - What concerns would you like to see addressed from the perspective of a driver? (congestion, parking, safety, access management, etc.)
 - What concerns would you like to see addressed from the perspective of a pedestrian, bicyclist, or transit user? (areas that need sidewalks or bike facilities, challenging crossings, etc.)
- BETA will share a draft of the Powerpoint with the Committee for comment before it is posted in the virtual meeting room.
- BETA asked what type of turnout the Town has seen for similar events. Mr. Seery indicated that there is a lot of public interest and a turnout of over 50 participants is likely.

III. Virtual Meeting Room

- BETA shared a draft of the virtual meeting room. It currently includes:
 - A project area map with links to photos of key study intersections
 - I-95 Interchange 74 Improvement Project plans
 - Draft Existing & Future Conditions Report (to be updated with final version)
 - Agenda
- The Powerpoint presentation will be added once it has been finalized

IV. Public Meeting #1 Publicity

- BETA drafted a press release that has been reviewed by SCCOG and will be sent to Mr. Seery for distribution to the Day, the Connecticut Examiner, and any other appropriate publications.
- BETA shared a flyer that will be shared with the Town, SCCOG, and CTDOT for distribution via project websites and social media. Mr. Goeschel will post the flyer at the Community Center bulletin board.
- BETA will send two e-mails to individuals who shared their contact information through the project website. The first notification will be sent by early next week. The second notification will be sent about a week prior to the meeting.
- BETA will contact Christian Lund to publicize the meeting via the variable message sign at the high school.

V. Meeting Venue

- BETA shouldn't have any issues getting into the high school auditorium a couple of hours in advance of the meeting to set up.
- BETA will contact Christian Lund to discuss projectors, screens, speakers, extra tables, etc. He can put BETA in touch with Grant Place who handles the set up for public meetings.

VI. Meeting Venue

- BETA shouldn't have any issues getting into the high school auditorium a couple of hours in advance of the meeting to set up.

VII. Next Meeting

- The next advisory committee meeting will be scheduled for 11/15 at 2:00 PM. (Switched to third Tuesday of the month to avoid Thanksgiving week.)