

Date/Time: June 27; 2:00 PM

Job No: 44-159

Meeting Location: Microsoft Teams

Meeting Topic: Route 161 Advisory Committee – Meeting #11

Meeting Link: [Click here to join the meeting](#)

AGENDA

1. Draft Conceptual Transportation Plan Report
 - a. Send to Advisory Committee Meeting Members on 6/21. Comments requested by 6/30.
 - b. Brief overview of report.
 2. Initial Comments
 - a. Existing & Future Conditions Report, Draft Conceptual Transportation Plan Report to be compiled into single document (Volume 1 and Volume 2).
 - b. Include an executive summary that includes project purpose, brief summary of existing conditions, and a summary of the recommendations/concept plans.
 - c. Revise cover to include 'Prepared for the Southeastern Connecticut Council of Governments' (above date)
 - d. Develop matrix correlating projects to segments, permitting requirements, and implementation time frame.
 - e. Revisit 6' concrete sidewalk recommendation for the East Pattagansett Road to Society Road segment as the current recommendation would require a exception due to not meeting AASHTO standards.
 - f. Design of the block wall is an opportunity for add on work.
 3. Next Steps – Target Dates for Draft Final Report
 - a. June 30th – Advisory Committee comments on draft report due
 - b. July 12th – Incorporate comments and post updated draft report online. Issue press release and e-mail contacts with notification that 30 day comment period has begun.
 - c. August 11th – 30 day public comments period closes
 - d. August 30th – Incorporate public comments as appropriate and submit final report
 4. Public Comment Period
 - a. E-mail to project contacts
 - b. Post on project website
 - c. Post on Town and SCCOG websites
 - d. Press Release
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