

Client: Southeast Connecticut Council of Governments (SCCOG) Date: June 27, 2023
 Meeting Date: June 27, 2023 Prepared By: Joe Rimiller, PE, PTOE
 Meeting Location: Microsoft Teams Job Number: 10369
 Meeting Topic: Route 161 Corridor Study – Advisory Committee Meeting #11

ATTENDEES:

NAME	ADDRESS / AFFILIATION
Joe Rimiller	BETA Group
James Butler	SCCOG
Amanda Kennedy	SCCOG
Kate Rattan	SCCOG
Fred Kulakowski	CTDOT, Traffic Engineering Operations
Kevin McKernan	CTDOT PDU
Claude Meronnis	CTDOT, Traffic Engineering Operations
Kevin Seery	Town of East Lyme 1 st Selectman
Gary Goeschel	Town of East Lyme Planning
Alex Klose	Town of East Lyme Engineering
Kevin Leach	

RECORD OF MEETING MINUTES:

The Route 161 Corridor Study Advisory Committee convened for a meeting via Microsoft Teams. The following items were discussed:

1. Draft Conceptual Transportation Plan Report
 - a. The Draft Conceptual Transportation Plan Report was sent to the Advisory Committee on 6/21. Any comments can be e-mailed to Joe Rimiller by 6/30.
 - b. BETA provided a brief overview of the reports six chapters:
 - i. Introduction
 - ii. Proposed Improvements
 - iii. Traffic Operations
 - iv. Constraints
 - v. Implementation Plan
 - vi. Access Management Plan

2. Initial Comments
 - a. SCCOG conducted an initial review of the report and offered comments, many of which were incorporated into the draft shared with the Advisory Committee. In addition to the previously incorporated comments BETA will incorporate the following comments before a draft is shared with the public:

- i. The Existing & Future Conditions Report (Volume 1) and Draft Conceptual Transportation Plan (Volume 2) should be compiled into a single document.
 - ii. Include an executive summary
 - iii. Include 'Prepared for the Southeastern Connecticut Council of Governments' above the date on the report cover
 - iv. Develop a matrix summarizing information associated with each proposed project (lead agency, construction cost, impacted segments, etc.)
 - v. Reexamine the feasibility of an 8' minimum shared use path between Roxbury Road and Society Road to better accommodate bicyclists.
 - vi. Retaining walls more than 3' feet in height will need to be structurally engineered.
 - b. The following additional comments were made by the committee:
 - i. The State will reconstruct sidewalk ramps that cross Route 161 but not those for side street crossings.
 - ii. SCCOG requested that comments submitted by stakeholders during the 30-day comment period be documented along with responses and incorporated as an additional appendix to the report.
3. Next Steps – Target Dates for Draft Final Report
 - a. June 30th – Advisory Committee comments on draft report due
 - b. July 12th – Incorporate comments and post updated draft report online. Issue press release and e-mail contacts with notification that 30 day comment period has begun.
 - c. August 11th – 30 day public comments period closes.
 - d. August 30th – Incorporate public comments as appropriate and submit final report.
 - e. SCCOG will hold a meeting with DOT in a couple of months to begin discussing implementation. The Town will be invited to participate.
4. Public Comment Period
 - a. Once the draft report is posted for public comment BETA will notify project contacts via e-mail.
 - b. BETA will draft a press release for SCCOG's review. The First Selectman's office will assist with distributing the press release.
 - c. The Town and SCCOG will also post notice on their websites.
5. Final Advisory Committee Meeting
 - a. This was the final advisory committee meeting. BETA and SCCOG thanked all of the participants for their continued involvement and feedback.