

Client: Southeast Connecticut Council of Governments (SCCOG) Date: August 23, 2022
 Meeting Date: August 23, 2022 Prepared By: Joe Rimiller, PE, PTOE
 Meeting Location: Microsoft Teams Job Number:
 Meeting Topic: Route 161 Corridor Study – Advisory Committee Meeting #4

ATTENDEES:

NAME	ADDRESS / AFFILIATION	NAME	ADDRESS / AFFILIATION
Joe Rimiller	BETA Group	Joe Bragaw	East Lyme DPW
Jeff Maxtutis	BETA Group	Kevin Seery	East Lyme First Selectman
James Butler	SCCOG	Brendan Geraghty	Estuary Transit District
Anna Bergeron	CTDOT, Planning		
Fred Kulakoski	CTDOT, Traffic Engineering Operations		
Todd Hiller	CTDOT Planning		
Claudel Merronis	CTDOT, Traffic Engineering Operations		
Gary Sojka	CTDOT		
Christian Lund	East Lyme Public Schools, Director of Facilities		

RECORD OF MEETING MINUTES:

The Route 161 Corridor Study Advisory Committee convened for its second meeting via Microsoft Teams. The following items were discussed:

- I. Overview of Existing and Future Conditions Report
 - Joe Rimiller provided an overview of the first two chapters of the draft Existing and Future Conditions report. The first two chapters are currently undergoing internal QA/QC at BETA and will be shared with the Advisory Committee by 8/31. It is requested that any comments from Advisory Committee members be provided within two weeks of receipt.
 - Jim Butler noted that the correct SCCOG logo should be used.

- II. Public Outreach
 - The first public information meeting is scheduled for Thursday, October 27th. Kevin Seery confirmed that the ELHS auditorium is available. The meeting will be held at 6:00 PM to maximize participation.

- BETA will draft a press release and send to SCCOG for review. The press release will be issued by the First Selectman's office. The press release will be distributed to the Day and CT Examiner.
- The meeting will be held in person. A virtual public meeting room will also be created. BETA obtained photos of the auditorium as a backdrop for the virtual public meeting room.
- Additional submissions have been received via the project website, including multiple requests to be added to the mailing list and a request for pedestrian signal heads at the Chapman Woods crossing.

III. Open Discussion

- Jim Butler is taking over as SCCOG's point of contact on the project. He is available Mondays and Tuesdays via cell phone and e-mail.

IV. Next Meeting

- The next advisory committee meeting was scheduled for Tuesday, September 27th at 2:00 PM.